

Pillars of Support for CASoP Team Members

Values:

- People
- Relationships before compliance
- Respect
- Kindness
- Contributes

Culture:

- We aim to build a culture that is safe, respectful & kind.
- Displays excellence.
- Values self and others.
- Where people are valued and show value.

We want to set you up to be successful in your position at Create A Sense of Place. There is an expectation that team members also engage in all areas of our organisation. The areas outlined in the table are what we look at when considering your investment. We want to invest in your journey with Create A Sense of Place.

COMPLIANCE

How are you tracking?

Case Notes

Are Case Notes Appropriate, written well with Grammar and spelling

Case notes done with regularity and on time

CareMaster

Profiles set up correctly & updated as needed

Correct line items & approved supports limiting errors

Any participant related Documentation is uploaded on CareMaster

RELATIONSHIPS

How are you connecting with others?

Feedback

Overall Positive Feedback from Participants

Overall Feedback from service providers

Referrals

Has experienced Word of mouth referrals

Has had recommendations from Team Members

Team Connection

Has overall positive relationships with members of the team

Supervision & Mentoring

Attends one on one's with regularity

Comes to Supervision & Mentoring sessions prepared

NETWORKING

How are you engaging with others?

Professional Development

Has Plans for External Professional Development

Attends internal training

Attends events or organised external opportunities

CASOP Values

Displays the CASoP Values

Culture

Invests into Team Culture

Regularly attends & contributes in Team Meetings

Contributes to online team platforms and discussions

PROFESSIONALISM

What example to you set for yourself & others?

Communication

Displays overall effective communication.

Displays appropriate grammar, spelling, punctuation in emails and reports.

Communicates when needs time off or is taking leave.

Gets back to People promptly.

Create 
A Sense of Place

Privacy & Confidentiality

Adheres to Privacy and Confidentiality

Confidence

Displays confidence in role

Supervisors & Mentors have confidence in abilities

Other considerations:

- Has there been any serious complaints?
- Has there been concerning or inappropriate behaviour?