

POSITIVE BEHAVIOUR SUPPORT PRACTITIONER POSITION DESCRIPTION

1. INTRODUCTION TO CREATE A SENSE OF PLACE

At Create A Sense of Place, we do not want to be the biggest, we just want to be the best at what we do.

Our dream is for everybody to recognise their ability to create their own life. At Create A Sense of Place, we want everyone to live their life with purpose, to discover their own sense of place.

Vision: For people living with a disability to recognise and unleash their potential.

Mission: Encouraging people with a disability to build on their sense of belonging.

Our team are honest, reliable, knowledgeable, friendly, and we act with integrity. Working with us, you will feel safe in knowing that we are working for the people we serve.

2. OUR APPROACH TO POSITIVE BEHAVIOUR SUPPORT

Create A Sense of Place is proud to provide a human rights approach to Positive Behaviour Support. We understand that to see a change in perceived challenging behaviour, a person needs to feel safe and be able to communicate their needs.

When there are barriers to being able to communicate your wants, your needs, your choices, and being able to say 'no', this can lead to many overwhelming feelings such as anger, frustration, anxiety and stress.

Stress has a huge impact on all humans, with or without disability. But our bodies response to stress is very intelligent, and has helped us as humans, to survive. This response to stress may come out as a behaviour, which we see as a strength, a way that someone can communicate their needs that are being unmet. We will work with this strength, and we use the stress cycle to help us address the reasons why people are in the orange/red zone and find strategies to try and bring them back down to the green zone.

3. THE ROLE OF OUR POSITIVE BEHAVIOUR SUPPORT PRACTITIONERS

Your role includes:

- Read all relevant Policies and Procedures.
- Develop a Service Agreement with each person.
- Complete an Intake Form with each person which includes consent.
- Complete and Acknowledgment of Service Form after each session.
- Set clear expectations of your role and responsibilities to the people we serve.
- Set and keep firm and clear professional boundaries.
- Ensure people and providers understand that our service is not a Crisis service.
- Have an active voicemail and where possible, outline your workdays/times.
- Outline your days of work in your email tag.
- Communicate any personal leave that may impact service delivery to the people you serve and any of their relevant stakeholders.
- Provide regular updates on service provision where appropriate, keeping confidentiality and privacy in mind, and within the parameters of a person's funding.
- Keep up to date and accurate case notes of all the work you provide, and we claim for.
- Keep up to date contact/vital information for each person on CareMaster.
- Participate in regular professional supervision by an external supervisor.
- Face to face sessions with the people you serve.
- Undertaking Assessments.
- Collecting and collating data.
- Specialist Intervention.
- Developing the Positive Behaviour Support Plan individual to the person's needs.
- Implementing the Positive Behaviour Support Plan through Staff/Family Training.
- Writing progress reports for the NDIA in preparation for person's plan review.

4. SELECTION CRITERIA

- Minimum undergraduate degree in health/science/teaching/social work/allied health/social science/psychology
- Professional Membership with relevant peak body
- Provisional registration with the NDIA Quality and Safeguards Commission

- You receive external ongoing supervision
- High standards of ethical and professional behaviour.
- Demonstrated skill in communicating, building rapport and inspiring trust.
- Demonstrated capacity to work efficiently and to complete administrative tasks.
- Demonstrated commitment to liaising effectively and working in partnership with all stakeholders.
- Highly developed written and verbal communication and negotiation skills.
- A commitment to person centred and family centred practice
- A sound understanding of relevant legislation, NDIS procedural guidelines
- A commitment to work within the NDIS policy and funding framework.
- Demonstrated commitment to implementing CASoP policies and programs under the direction of the Supervisor, and willingness to adhere a high level of accountability.
- Demonstrated commitment to maintain accurate and up to date record keeping.
- Demonstrated commitment to promoting a cooperative and cohesive team.
- Demonstrated skill in researching information and developing effective and innovative support options.

5. ADDITIONAL REQUIREMENTS

- Provide a current Working with Children Check
- NDIS Orientation Certificate
- NDIS Worker Screening Card/Number
- Relevant Qualifications

- Professional Membership
- Provide appropriate Public Liability and Professional Indemnity Insurances
- Provide an ABN
- Provide evidence of suitability to work in Australia
- Provide evidence of vaccination where required by state law.
- The successful applicant will undergo safety screening, and police records check where appropriate.
- The successful applicant will be required to comply with all CASoP Declarations